



***The Committees and Teams of CBFSC are the most important component of this volunteer-led organization. This outlines some of the work appropriate to each committee assignment.***

### **Advancement Team**

#### **PURPOSE / OBJECTIVES / RESPONSIBILITIES**

- To ensure the creation of good will and deepening of relationships with individuals and congregations that will lead to increased financial support
- To ensure that we maintain and expand the financial support system necessary to meet our vision and mission
- Encourage and support congregational efforts for local awareness and publicity

### **Congregational Life Team**

#### **PURPOSE / OBJECTIVES / RESPONSIBILITIES**

- Plan CBFSC Fall Event (when scheduled)
- Support youth activities
- Support Festival by the Sea through our budget and promotions
- Plan and/or support other events that enhance the lives of congregations
- Work with other committees to plan events that support congregational life

### **Finance Committee**

#### **PURPOSE / OBJECTIVES / RESPONSIBILITIES**

- Work with committees and staff to prepare annual budget for approval by Administrative Council and General Assembly
- Work with committees and staff to resolve questions or concerns regarding line item budget requests
- Monitor the current fiscal year budget and consider requests for revisions to line items. Make any recommendations for changes to the Administrative Council
- Consider requests for funds not included in the current fiscal year budget, and make any recommendations to the Administrative Council
- With the treasurer, set and oversee CBFSC financial policies

## **General Assembly Team**

### **PURPOSE / OBJECTIVES / RESPONSIBILITIES**

- plan, organize and carry out the annual assembly of CBFSC, including speakers, meals, worship, exhibitors and breakout sessions

## **Leadership Development Team**

### **PURPOSE / OBJECTIVES / RESPONSIBILITIES**

- This committee fosters relationships, connections, and support among young people – both laity and clergy – within the CBFSC network
- It also reviews scholarship applications from seminary students, and makes awards based on the group consensus
- Supports the work of CBF-related campus ministries and congregation college programs
- Maintains and nurtures the relationship with Unidiversity Youth Camp and Passport Camps, Inc.
- Works to build networks of summer interns, seminarians, and young ministers in South Carolina

## **Missions Team**

### **PURPOSE / OBJECTIVES / RESPONSIBILITIES**

- To serve CBFSC through ongoing and new mission initiatives
- To raise funds through the Beverly Greer Offering for State Missions
- To generate new mission opportunities and promote the ongoing work of existing mission endeavors
- To oversee the Missions Committee budget
- To work with other committees on emerging mission opportunities

## **Nominating Committee**

### **PURPOSE / OBJECTIVES / RESPONSIBILITIES**

- To find the best people to assist CBFSC in realizing its vision and continuing its mission
- To contact individuals throughout the state to request they serve on the Coordinating Council
- To recommend officers and council members to the General Assembly each year
- To fill any vacant slots that occur in committees during the year

## **Personnel Committee**

### **PURPOSE / OBJECTIVES / RESPONSIBILITIES**

- Deals with all matters relating to personnel administration and management
- Accepts and assesses any recommendations for new staff
- Develop personnel policies and define duties for staff

- Oversee regular performance evaluations
- Recommends salary and benefits for CBFSC staff